

c/o P.O. Box 2569, Roanoke, VA 24010  
Ph: 540.343.4417

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**MEMBERS:**

Kevin Boggess, City of Salem  
Tom Gates, Roanoke County  
Kathleen Guzi, Botetourt County  
Mike McEvoy, Citizen  
Chris Morrill, City of Roanoke

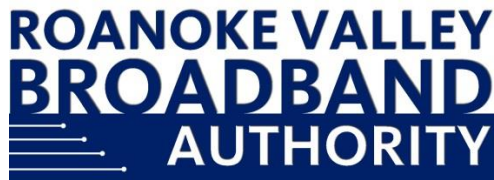
## **Roanoke Valley Broadband Authority Meeting**

**Friday, July 17, 2015 at 8:30 a.m.**

**Roanoke Valley-Alleghany Regional Commission, 313 Luck Ave, SW, Roanoke, VA 24016**

### **AGENDA**

1. **Call to Order, Introductions & Roll Call** ..... *Chairman Boggess*
  2. **Approval of Minutes – June 19, 2015 Meeting, pp. 2-9** ..... *Chairman Boggess*
  3. **Treasurer's Report** ..... *Olivia Dooley, Treasurer*
    - Amendment to the FY 2015-2016 Budget, p. 10
    - Financial Reports Ending June 30, 2015, pp. 11-12
  4. **Licensing Agreement with the City of Roanoke** ..... *Vice Chairman McEvoy*
  5. **Approval of VDOT Resource Sharing Agreement** ..... *Sam Darby*
  6. **Inspection Services** ..... *Vice Chairman McEvoy*
  7. **Notice to Proceed with USC (Construction Contract) and Update on Construction, Permitting and Make Ready Work** ..... *Eric Price*
  8. **Approval of Engineering and Design Work to Remove Route from Greenway (Orange Avenue to Higher Education Center)** ..... *Eric Price*
  9. **Updates**
    - Executive Director Position ..... *Chairman Boggess*
    - Laterals and Downtown Roanoke Loop ..... *Chairman Boggess*
  10. **Other Business**
    - Next Meeting Date Friday, August 21, 2015 ..... *Chairman Boggess*
  11. **Adjournment**
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## **MINUTES**

The June meeting of the Roanoke Valley Broadband Authority was held on Friday, June 19, 2015 at 8:30 a.m. at the Roanoke Valley-Alleghany Regional Commission office, 313 Luck Ave., SW, Roanoke, VA.

### **1. CALL TO ORDER, WELCOME AND ROLL CALL**

Chairman Boggess called the meeting to order at 8:35 a.m. and welcomed those in attendance.

Wayne Strickland, Secretary to the Broadband Authority, called the roll and reported that a quorum was present.

Roanoke Valley Broadband Authority: *Present:* Kevin Boggess, City of Salem; Kathleen Guzi, Botetourt County; Mike McEvoy, Citizen; and Chris Morrill, City of Roanoke.

### **OTHERS IN ATTENDANCE**

Regional Commission Staff: Olivia Dooley, Treasurer; Jackie Pace; and Wayne Strickland, Secretary.

Guests: Wayne Bowers, City of Roanoke and Broadband Advisory Committee member; Jay Brenchick, Botetourt County; Dan Callahan, City of Roanoke; Kathy Cox, City of Roanoke; Sam Darby, Glenn Feldmann Darby & Goodlatte; Meredith Hundley, Virginia Tech; Rob Ledger, City of Roanoke; Jill Loope, Roanoke County; Granger MacFarlane, Citizen; Brian McConnell, Citizen; Jeff Merritt, Cox Communications; Dan O'Donnell, Roanoke County; Bob Picchi, Blue Ridge Advisory Services Group; Eric Price, Thompson & Litton; Frank Smith, Citizen; and Margaret-Hunter Wade, Cox Communications.

### **2. CLOSED SESSION ADDED TO MEETING AGENDA/PURPOSE**

Chairman Boggess stated that the Authority Board would be going into a brief Closed Session after Item #4 on the agenda for the specific purpose of discussing the Network Operations RFP (See Item 13.B.)

### **3. APPROVAL OF MINUTES**

The Minutes of the May 22, 2015 meeting of the Roanoke Valley Broadband Authority were distributed earlier.

#### **ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Upon motion by Mr. Morrill, seconded by Vice Chairman McEvoy and carried, the Minutes of the May 22, 2015 meeting of the Broadband Authority Meeting were approved, as distributed.

### **4. TREASURER'S REPORT**

- A. Proposed FY 2015-2016 Budget** – Ms. Dooley noted that after talking with Sam Darby, Attorney for the Broadband Authority, the \$100,000 amount listed for “Legal Fees” in the Operating Budget should be changed to \$60,000 (with the remaining \$40,000 moved to the “Future Operating Expenses” line item). Total Proposed FY 2015-2016 Budget --- Operating \$307,717.00 and Construction \$5,693,687.76.

#### **ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved to approve the proposed FY 2015-2016 Budget, as amended (“Legal Fees” amount changed from \$100,000 to \$60,000). The motion was seconded by Mr. Morrill and carried.

**B. Memorandum of Understanding Between the Roanoke Valley Broadband Authority and the Roanoke Valley-Alleghany Regional Commission**

A Memorandum of Understanding (MOU) between the Broadband Authority and the Regional Commission was presented for consideration. The MOU outlined that the Regional Commission will provide technical assistance in the further development, construction and management of the fiber optics telecommunications network. The MOU states that the Authority will compensate the Regional Commission at \$75 per hour for technical assistance, not to exceed 400 hours (\$30,000) for a one year period. The Regional Commission will also provide at no charge to the Broadband Authority reasonable office space, use of equipment (such as copier, printer and fax), as well as financial and secretarial staff.

#### **ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved approval of the MOU, subject to review by City of Roanoke Legal Counsel. The motion was seconded by Ms. Guzi and carried.

- C. Financial Report Ending May 31, 2015** – The Financial Report (July 1-May 31, 2015) was distributed earlier in the agenda packet. Ms. Dooley noted a correction to p.12 of the report (last block of May activity, fifth item -- 4/17/2015, Deposit, City of Roanoke, \$50,000 should read **5/22/2015**, Deposit, City of **Salem**, \$50,000).

#### **ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved approval of the Financial Report ending May 31, 2015, as amended. The motion was seconded by Mr. Morrill and carried.

**5. REQUEST FOR CLOSED SESSION PURSUANT TO VIRGINIA CODE §2.2-3711**

A motion was made by Vice Chairman McEvoy and seconded by Ms. Guzi to convene a closed session as authorized by Virginia Code §2.2-3711 for the following purpose:

*(A)(29) Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders and offerors, and discussion of the terms of scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.*

The motion was adopted and carried by a vote of 4 to 0 (Ayes – Boggess, Guzi, McEvoy and Morrill; Absent - Gates). The Roanoke Valley Broadband Authority went into a closed session at 8:45 a.m.

**6. END CLOSED SESSION AND RECONVENE MEETING OF THE BROADBAND AUTHORITY**

A motion was made by Vice Chairman McEvoy and seconded by Mr. Morrill that the Broadband Authority end the closed session and reconvene the regular meeting of the Roanoke Valley Broadband Authority.

The motion was adopted and carried by a vote of 4 to 0 (Ayes – Boggess, Guzi, McEvoy and Morrill; Absent - Gates). The Roanoke Valley Broadband Authority ended the closed session and returned to its regular meeting at 8:55 a.m.

**7. CERTIFICATION RESOLUTION OF CLOSED SESSION**

A motion was made by Vice Chairman McEvoy and seconded by Mr. Morrill to adopt the following certification resolution.

**CERTIFICATION RESOLUTION**

**Whereas**, the Roanoke Valley Broadband Authority has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**Whereas**, Section 2.2-3712 of the Code of Virginia requires a certification by the Roanoke Valley Broadband Authority that such closed session was conducted in conformity with Virginia law.

**Now, Therefore, Be It Resolved**, that the Roanoke Valley Broadband Authority hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Roanoke Valley Broadband Authority.

The motion was adopted by a roll call vote of 4 to 0 as follows:

**Members & Vote:**

Mr. Boggess - Aye  
Mr. Gates - Absent  
Ms. Guzi - Aye  
Mr. McEvoy - Aye  
Mr. Morrill - Aye

**8. DISCUSSION/ACTION FROM THE CLOSED SESSION**

Chairman Boggess stated that discussion and action from the Closed Session concerning the Network Operations RFP would be reported under Item 13.B. (Updates – Network Operations).

**9. DISCUSSION CONCERNING CONTRACT EXTENSION WITH THE BLUE RIDGE ADVISORY SERVICES GROUP**

Chairman Boggess reported that the current contract with Bob Picchi of Blue Ridge Advisory Services Group (BRASG) ends June 30, 2015. Chairman Boggess stated that he would like the Board to continue its working relationship with Mr. Picchi and asked that the Board consider a month-to-month contract extension with BRASG, not to exceed six months.

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved to authorize the Chairman to execute a contract extension (month-to-month, not to exceed six months) for the services of Bob Picchi with Blue Ridge Advisory Services Group. The motion was seconded by Mr. Morrill and carried.

**10. EXECUTIVE DIRECTOR POSITION DISCUSSION**

Chairman Boggess recommended that the position for an executive director be advertised by the Regional Commission staff (the week of June 22). At this time it was felt to leave options open on whether the director would be hired as a contract employee, an employee of the Broadband Authority who will use the Regional Commission (who serves as fiscal agent) as its employer to manage the position. Concerning compensation, Chairman Boggess asked that the ad read “salary dependent on qualifications” and to also state in the ad that the position will be open until filled.

Commission staff will consult with Mr. Picchi for other advertising avenues besides the newspaper (such as [LinkedIn](#), trade associations, websites for telecommunications, etc.). An approximate timeline for hiring could include --- first review of applicants in 2-3 weeks, narrow down to a short list, interviews, selection recommendation to the Board, final approval by Board. It was felt that a possible date to have someone onboard might be, at the most, two months.

**11. DISCUSSION OF RESOLUTION CONCERNING RESOURCE SHARING SURETY AGREEMENT BETWEEN THE BROADBAND AUTHORITY AND THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT)**

A resolution was presented for adoption concerning a resource sharing surety agreement between the Virginia Department of Transportation and the Roanoke Valley Broadband Authority. Vice Chairman McEvoy stated that for the Broadband Authority to work in VDOT right-of-ways, VDOT requires some level of bonding and/or surety for local governments and authorities, and they will accept a resolution from the Broadband Authority Board stating that the Authority is willing to ensure payment if the contractor does not fulfill requirements of the contract (for example, if the Authority's contractor rips up a right-of-way and it is not put back correctly, the Authority will pay to have it redone or VDOT will do the work and bill the Broadband Authority). Vice Chairman McEvoy stated that this is a common resolution that will keep the Authority from having to secure a bond as an alternative.

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved for adoption of the resolution outlining a resource surety agreement between the Regional Valley Broadband Authority and the Virginia Department of Transportation. The motion was seconded by Ms. Guzi and carried.

**12. INTENT TO AWARD CONSTRUCTION CONTRACT**

Eric Price, with Thompson and Litton, reported that on June 8, 2015, four construction contract bids for the broadband network were received and opened that the base bids ranged from \$2.99 to \$6.66 million. The low bid was in the amount of \$2,995,552.37 from Utility Service Contractors, Inc. (USC). Mr. Price stated that Thompson and Litton reviewed the bid package submittals and feels that USC is competent and responsible to do the work on the network. USC's base bid was \$2,995,552.37, in addition to the following 5 add-ons: (1) hut at ball fields(Valley View) down to the Roanoke Higher Education Center, (2) Williamson Road lateral, (3) Bonsack Elementary lateral, (4) William Fleming High School lateral, and (5) Roanoke Higher Education Center extension. Mr. Price stated that USC's base bid amount, plus the amounts for the 5 add-ons totals \$3,468,111.03. Mr. Price further stated that Thompson & Litton recommends that the Authority Board consider awarding the construction contract to USC to include the cost of their base bid, plus all 5 add-ons totaling \$3,468,111.03. Mr. Price stated that with any award he would also recommend inspection services. Vice Chairman McEvoy asked if their bid included a unit price for any additional work. Mr. Price stated that a unit price was received for 18 items, which noted that for any additional work there would be no need to go back and obtain a second bid from USC.

Other discussion ensued. Mr. Picchi stated that a decision should be made soon concerning obtaining fiber and that it might be better to purchase the fiber now if it can be purchased at a good price. Mr. Price stated that even if some of the additional laterals are not physically constructed, it would be beneficial to at least obtain the materials because there is such a long lead time. He further stated that if the Board acts in the next 30-60 days he thinks there is an opportunity to have some of the laterals implemented under the contract. Mr. Price stated those need to be identified and that he has already looked at some of the laterals and drops. He stated that the immediate downtown area (City of Roanoke) needs to be looked at very closely along with a strategy to implement the downtown buildout. He also looked at laterals at the reservoir on the north side of I-81, which picks up Plantation Road. Vice Chairman McEvoy stated that timing might have to be looked at on Plantation Road since the County is doing a streetscape project in that area. Mr. Strickland asked since this is a regional contract, if one of the local governments represented by the Authority Board could

use the cost estimates if perhaps their locality wanted to run a lateral. Mr. Price stated that may be subject to legal discussion and that all matters would need to be routed through the Authority Board since the contract is with the Roanoke Valley Broadband Authority. Chairman Boggess mentioned that perhaps this issue could be addressed by some sort of reimbursement process or a MOU between localities.

Wayne Bowers noted that in the initial deployment plan Bonsack Elementary School was shown to be served. Mr. Bowers asked if the school needed to be served and if it was still being considered as a possible customer. Mr. Picchi stated that he met with the Chief Information Officer with the Roanoke County School System and they are very interested in being served but would not sign a service agreement until the fiber is available. They are also interested in a possible dark fiber lease to their Roanoke County School System's central office (behind the Public Safety Building on Cove Road).

Members agreed at this point it would be best to keep the Bonsack Elementary lateral as an Add-on (Alternate - #3/Construction) and directed Chairman Boggess to talk with Roanoke County officials as well.

Mr. Bowers reported that the sidewalk project at RTIC will begin on July 6. He would like to make sure that the contractor knows where the proposed broadband fiber/conduit is planning to be laid prior to work beginning on the RTIC project. Eric Price stated that he would put plans and contact information together for the contractor and then work with Mr. Bowers and other City officials (i.e., Bob Bengston) on this matter.

Granger Macfarlane, speaking as a member of the business community and citizen, stated that it was his understanding that neither Roanoke nor Botetourt Counties have an interest to buy-in at this time yet discussion is being heard on projects benefitting Roanoke County. He asked if the Broadband Board would be establishing a policy statement regarding the business community and its opportunity to plug into the network as soon as it is available (either off the main line or subsidiary line). Chairman Boggess noted that it was important to get customers on-board to support the system. Chairman Boggess agreed that since the two cities have been the funding agencies from the start there should be some advantage to businesses in the two cities. But he also noted that if a customer is interested in tying into the broadband system, he would like to capture that customer even if it benefits Roanoke or Botetourt Counties. Chairman Boggess stated that there is no policy in place at this time. Vice Chairman McEvoy stated that broadband pricing would be the same (open access requirement), but perhaps there could a pricing change in the construction or lateral costs. Mr. Morrill suggested that the new director, once on board, could possibly look into the issue.

Vice Chairman McEvoy asked Mr. Price if the contractor gave a start date. Mr. Price reported that once the Board issues a notice of award, the contractor has 15 days to get their insurance in place and contract documents back to the board for review, etc. Mr. Price said the Board could be able to issue a notice to proceed in approximately three-four weeks.

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved to issue the notice of award for the Construction RFP to Utility Service Contractors, based on the recommendation from Thompson & Litton. The motion was seconded by Mr. Morrill and carried.

Mr. Picchi asked if the Board could authorize the contractor to order materials once the notice of award is issued (approximately \$300,000 for conduit and \$400,000-\$500,000 for fiber). The Board felt that the only risk would be if the contractor was not able to obtain insurance, etc. Mr. Price asked if the Board would have to meet in order to issue the notice to proceed or could the Board authorize the Chairman to issue the notice to proceed so that fiber and conduit materials could be ordered as quickly as possible.

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved to authorize the Chairman to issue the order to proceed, subject to confirmation from the engineer (USC) that their insurance and other documents are fully executed and in place. The motion was seconded by Mr. Morrill and carried.

Members discussed if they should also authorize the order/purchase of fiber and conduit for an additional 12 miles of laterals identified by Mr. Price.

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Mr. Morrill moved to authorize the selected contractor to immediately order the fiber and conduit for only the project contract and the five add-on alternates as presented. The motion was seconded by Vice Chairman McEvoy and carried.

**13. UPDATES**

- A. Construction Inspections** – This item entails the day-to-day field inspections and will need to be in place within the next couple of months. Vice Chairman McEvoy noted that at last month's meeting that he, Bob Picchi and Matt Miller were authorized to look into soliciting bids for inspection services and to look into the procurement issues to see if the dollar amount would require a public advertisement. After review, Vice Chairman McEvoy reported that it was felt that the total price would not require an RFP and/or public advertisement and that written quotes would be received. Vice Chairman McEvoy reported that a few vendors have already expressed an interest, and that Thompson & Litton have submitted a revised price for this service as well.

Vice Chairman McEvoy noted that he and Bob Picchi would take care of obtaining quotes from contractors for the construction inspections and requested that the Board consider authorizing the Chairman to enter into a contract for the services within the next two weeks.

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved to proceed with requesting quotations from firms/contractors for the construction inspection services and to authorize the Chairman to issue a contract within the next two weeks. The motion was seconded by Mr. Morrill and carried.



Vice Chairman McEvoy also reported that there is a change order to the original contract from Thompson & Litton for construction contract administration at a cost not to exceed \$28,500 (hourly time and expense basis).

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved to approve the change order to the original Thompson & Litton contract to include construction administration services not to exceed \$28,500 (hourly time and expense basis). The motion was seconded by Mr. Morrill and carried.

- B. Network Operations** – A Closed Session was held earlier in the meeting and the Board agreed that the process to find an operator for the network has been long and challenging. Chairman Boggess reported that the Board agreed there are no viable candidates at this time and to cancel the Network Operations RFP. The Board felt that the executive director (once hired) would be asked to look into the matter and perhaps manage the operations of the network by working through a series of individual contracts.

**ROANOKE VALLEY BROADBAND AUTHORITY ACTION:**

Vice Chairman McEvoy moved that the Board not engage an operator for the system at this time and to cancel the Network Operations RFP and, once an executive director is hired they would be asked to revisit the matter of how to best manage the network. The motion was seconded by Mr. Morrill and carried.

**14. OTHER BUSINESS**

Chairman Boggess reported that the date of the next regularly-scheduled Broadband Authority meeting is Friday, July 17, 2015 at 8:30 a.m. at the Regional Commission office.

The meeting was adjourned at 9:40 a.m.

Submitted by:

Wayne Strickland  
Secretary to the Roanoke Valley Broadband Authority

## Proposed Revisions to the FY2015-2016 Budget

**FY 2015-2016 BUDGET** (approved 6/19/15)  
**Roanoke Valley Broadband Authority**  
 (Period 07/01/15 to 06/30/16)

### OPERATING BUDGET

Revenues	Budget	Prior Years	Current Month	YTD	Project to Date	Under/Over
Cities of Roanoke/Salem	135,512.14	0.00	0.00	0.00	0.00	135,512.14
Counties of Bot/Roanoke	0.00	0.00	0.00	0.00	0.00	0.00
P/Y Carryover	307,717.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>443,229.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>443,229.14</b>
<b>Expenses</b>						
Accounting Package	400.00	0.00	0.00	0.00	0.00	400.00
Advertising	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Audit	5,000.00	0.00	0.00	0.00	0.00	5,000.00
Contract (BRASG)	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Computer Fees	100.00	0.00	0.00	0.00	0.00	100.00
Contract (RVARC)	30,000.00	0.00	0.00	0.00	0.00	30,000.00
Debt Service Payments	135,512.14	0.00	0.00	0.00	0.00	135,512.14
Insurance	1,100.00	0.00	0.00	0.00	0.00	1,100.00
Legal Fees	60,000.00	0.00	0.00	0.00	0.00	60,000.00
Supplies	400.00	0.00	0.00	0.00	0.00	400.00
Operating Expenses for Future	179,717.00	0.00	0.00	0.00	0.00	179,717.00
<b>Total Expenses</b>	<b>443,229.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>443,229.14</b>
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

### CONSTRUCTION BUDGET

Revenues	Budget	Prior Years	Current Month	YTD	Project to Date	Under/Over
Va Resource Authority	5,689,961.35	0.00	0.00	0.00	0.00	5,689,961.35
Interest income	0.00	0.00	0.00	0.00	0.00	0.00
Estimated Earnings	3,726.41	0.00	0.00	0.00	0.00	3,726.41
<b>Total Revenue</b>	<b>5,693,687.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,693,687.76</b>
<b>Expenses</b>						
Construction	3,811,414.09	0.00	0.00	0.00	0.00	3,811,414.09
Engineering/Const Admin	264,451.08	0.00	0.00	0.00	0.00	264,451.08
Permitting/Easement Acquisitio	151,216.30	0.00	0.00	0.00	0.00	151,216.30
Electronics (System lighting & Data Stor	715,534.56	0.00	0.00	0.00	0.00	715,534.56
Local Debt Service Res Fund	670,039.01	670,039.01	0.00	0.00	0.00	670,039.01
Local Cost of Issuance	20,000.00	0.00	0.00	0.00	0.00	20,000.00
Additional Proceeds/Contingenc	61,032.72	0.00	0.00	0.00	0.00	61,032.72
<b>Total Expenses</b>	<b>5,693,687.76</b>	<b>670,039.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,693,687.76</b>
<b>Total</b>	<b>0.00</b>	<b>-670,039.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ROANOKE VALLEY BROADBAND AUTHORITY**  
**Financial Report**  
**July 1 - June 30, 2015**

DATE		FOR		BALANCE
7/01/2014		Beginning Balance		17443.04
7/18/2014	Check 097	BRASG Inv #585	10,213.01	7,230.03
8/13/2014	Check 098	BRASG Inv #587	3,499.16	3,730.87
8/14/2014	Deposit	City of Salem	418.50	4,149.37
8/14/2014	Deposit	City of Roanoke	418.50	4,567.87
9/10/2014	Check 0100	Roanoke Times (RFP Cons Ad)	215.73	4,352.14
9/26/2014	Deposit	City of Salem	20,000.00	24,352.14
10/15/2014	Deposit	City of Roanoke	20,000.00	44,352.14
10/16/2014	Check 2002	Roanoke Times (RFP Audit Ad)	183.51	44,168.63
10/17/2014	Check 099	BRASG Inv #590	5,365.74	38,802.89
10/18/2014	Check 2001	BRASG Inv #594	5,342.18	33,460.71
11/21/2014	Check 2003	BRASG Inv #598	5,327.59	28,133.12
11/21/2014	Check 2004	Va Tech CE (VRA Training)	400.00	27,733.12
12/5/2014	Check 101	Appalachian Power (LIC Agree)	500.00	27,233.12
12/8/2014	Check 103	BRASG Inv #604	5,560.69	21,672.43
12/19/2014	Deposit	City of Roanoke	100,000.00	121,672.43
1/2/2015	Deposit	City of Salem	100,000.00	221,672.43
1/2/2015	Check 102	VOID	0.00	221,672.43
1/2/2015	Check 104	BB&T Credit Card	352.60	221,319.83
1/16/2015	Check 105	Roanoke Times (RFP Adv)	253.32	221,066.51
1/16/2015	Check 106	BRASG Inv #607	5,194.88	215,871.63
1/16/2015	Check 107	Thompson & Litton #73992	27,930.00	187,941.63
1/16/2015	Check 108	Verizon Virginia (License Agree)	200.00	187,741.63
2/20/2015	Check 109	VML Inc (5 Mil coverage)	215.00	187,526.63
2/20/2015	Check 110	BRASG Inv #607	5,515.97	182,010.66
2/20/2015	Check 111	LUMOS (License Agreement)	200.00	181,810.66
2/20/2015	Check 112	LUMOS (Survey Work)	60.00	181,750.66
2/18/2015	Check 113	Thompson & Litton #012825	27,623.00	154,127.66
3/3/2015	Check 114	BB&T Credit Card	330.00	153,797.66
3/6/2015	Check 115	AECOM	3,000.00	150,797.66
3/9/2015	Check 116	Verizon (Field Survey)	430.00	150,367.66
3/9/2015	Check 117	LUMOS (4 Pole Attach)	320.00	150,047.66
3/10/2015	Check 118	BRASG Inv #615	5,354.29	144,693.37
3/19/2015	Check 119	Thompson & Litton #012825	39,477.00	105,216.37
3/23/2015	Check 111	Voided	200.00	105,416.37
3/23/2015	Check 112	Voided	60.00	105,476.37
4/2/2015	Check 120	Roanoke Times (Pub Notice)	193.12	105,283.25
4/2/2015	Check 121	Verizon "Make Ready" Fees	1,633.80	103,649.45
4/2/2015	Check 122	LUMOS (3 Pole replacements)	5,758.12	97,891.33
4/2/2015	Check 123	Norfolk Southern (Occupancy fee)	12,600.00	85,291.33
4/17/2015	Check 124	BRASG Inv #619	5,684.34	79,606.99
4/17/2015	Check 125	LUMOS Pole Attachment #CN12	230.00	79,376.99
4/17/2015	Check 126	Norfolk Southern (Occupancy fee)	12,600.00	66,776.99
4/17/2015	Check 127	Glenn Feldman Darby & Goodlatte	13,201.10	53,575.89
4/17/2015	Check 128	Thompson & Litton #012825	45,575.00	8,000.89
5/5/2015	Deposit	City of Roanoke	50,000.00	58,000.89
5/5/2015	Deposit	Verizon (Refund)	115.10	58,115.99
5/22/2015	Check 129	BRASG Inv #623	8,379.91	49,736.08
5/22/2015	Check 130	Thompson & Litton #012825	12,784.00	36,952.08
5/22/2015	Deposit	City of Salem	50,000.00	86,952.08
5/22/2015	Check 131	Marine Resources Permit	100.00	86,852.08
5/28/2015	Check 132	VOID	0.00	86,852.08
5/28/2015	Check 133	American Electric Power	13,390.67	73,461.41
5/28/2015	Check 134	American Electric Power	26,345.33	47,116.08
6/19/2015	Check 135	Glenn Feldman Darby & Goodlatte	11,532.39	35,583.69
6/19/2015	Check 136	Glenn Feldman Darby & Goodlatte	6,402.76	29,180.93
6/3/2015	Transfer	Va Resource Authority	233,047.27	262,228.20
6/19/2015	Check 138	BRASG Inv #623	5,668.57	256,559.63
6/19/2015	Check 139	Roanoke Times (RFP Adv)	666.07	255,893.56
6/19/2015	Check 140	Thompson & Litton #755554	11,250.00	244,643.56

**Roanoke Valley Broadband Authority**  
**Period 07/01/14 to 06/30/15**

**OPERATING BUDGET**

<b>Revenues</b>	<b>Budget</b>	<b>Prior Years</b>	<b>6/30/2015</b>	<b>YTD</b>	<b>Under/Over</b>
Cities of Roanoke/Salem	340,837.00	0.00	0.00	340,837.00	0.00
Counties of Bot/Roanoke	0.00	0.00	0.00	0.00	0.00
P/Y Carryover	18,280.00	0.00	0.00	18,280.04	-0.04
<b>Total Revenue</b>	<b>359,117.00</b>	<b>0.00</b>	<b>0.00</b>	<b>359,117.04</b>	<b>-0.04</b>
<b>Expenses</b>					
Accounting Package	400.00	0.00	0.00	224.95	175.05
Advertising	1,000.00	0.00	0.00	399.24	600.76
Audit	0.00	0.00	0.00	0.00	0.00
Computer Fees	100.00	0.00	0.00	83.88	16.12
Consultants (BRASG)	48,000.00	0.00	918.57	37,502.42	10,497.58
Insurance	1,100.00	0.00	0.00	215.00	885.00
Legal Fees	0.00	0.00	11,532.39	11,532.39	-11,532.39
Supplies	400.00	0.00	0.00	373.77	26.23
Training	400.00	0.00	0.00	400.00	0.00
Operating Expenses for Future	307,717.00	0.00	0.00	0.00	307,717.00
<b>Total Expenses</b>	<b>359,117.00</b>	<b>0.00</b>	<b>12,450.96</b>	<b>50,731.65</b>	<b>308,385.35</b>
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>12,450.96</b>	<b>308,385.39</b>	<b>-308,385.39</b>

**CONSTRUCTION BUDGET**

<b>Revenues</b>	<b>Budget</b>	<b>Prior Years</b>	<b>6/30/2015</b>	<b>YTD</b>	<b>Under/Over</b>
Va Resource Authority	5,689,961.35	0.00	233,047.27	233,047.27	5,456,914.08
Interest income	0.00	0.00	0.00	0.00	0.00
Estimated Earnings	3,726.41	0.00	0.00	0.00	3,726.41
<b>Total Revenue</b>	<b>5,693,687.76</b>	<b>0.00</b>	<b>233,047.27</b>	<b>233,047.27</b>	<b>5,460,640.49</b>
<b>Expenses</b>					
Construction	3,811,414.09	0.00	666.07	666.07	3,810,748.02
Engineering/Const Admin	264,451.08	0.00	16,000.00	238,232.23	26,218.85
Permitting/Easement Acquisition	151,216.30	0.00	0.00	37,449.94	113,766.36
Electronics (System Lighting & Data Storage)	715,534.56	0.00	0.00	0.00	715,534.56
Local Debt Service Res Fund	670,039.01	0.00	0.00	670,039.01	0.00
Local Cost of Issuance	20,000.00	0.00	6,402.76	19,603.86	396.14
Additional Proceeds/Contingency	61,032.72	0.00	0.00	0.00	61,032.72
<b>Total Expenses</b>	<b>5,693,687.76</b>	<b>0.00</b>	<b>23,068.83</b>	<b>965,991.11</b>	<b>4,727,696.65</b>
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>209,978.44</b>	<b>-732,943.84</b>	<b>732,943.84</b>