



P.O. Box 2569, Roanoke, VA 24010
Frank M. Smith, II, President & CEO
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BOARD MEMBERS:

Kevin Boggess, City of Salem
Tom Gates, Roanoke County
Gary Larrowe, Botetourt County
Mike McEvoy, Citizen
Chris Morrill, City of Roanoke

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Roanoke Valley Broadband Authority Board Meeting

Friday, July 15, 2016 at 8:30 a.m.

**Roanoke Valley-Alleghany Regional Commission Office (Top Floor Conference Room),
313 Luck Avenue, SW, Roanoke, VA 24016**

AGENDA

1. **Call to Order, Roll Call, Introductions** *Chairman Boggess*
2. **Approval of the June 10, 2016 Minutes, pp. 3-9** *Chairman Boggess*
3. **Treasurer's Report** *Olivia Dooley, Treasurer*
 - Financial Report Ending June 30, 2016, pp. 10-11
4. **Project Updates** *Frank Smith, President & CEO & Jennifer Eddy, Eddy Communications*
5. **Solution Briefing** *Jennifer Eversole, CPA, Co-Founder, Partner-CFO, Management Stack, LLC*
6. **Request for Closed Meeting Pursuant to Section 2.2-3711 A.29.** *Chairman Boggess of the Code of Virginia, 1950, as amended.*

Recess into Closed Meeting for discussion of the award of a public contract involving the expenditure of public funds, including interview of bidders or offerors, and a discussion of the terms or scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Authority.

7. **End Closed Meeting and Reconvene Regular Meeting** *Chairman Boggess*
8. **Adoption of Certification Resolution of Closed Meeting, p. 12** *Chairman Boggess*

Broadband Agenda (Cont'd)

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- 9. **Action(s) by the Authority as a Result of the Closed Meeting** *Chairman Boggess*
 - Adoption of Resolution Approving Modification of or Change Orders to Contracts for Engineering, Contract Maintenance, Marketing, Communication and Branding Services and Network Electronics, Software and Professional Services
(Resolution to be distributed at meeting)

- 10. **Request for Closed Meeting Pursuant to Section 2.2-3711 A.1.** *Chairman Boggess*
of the Code of Virginia, 1950, as amended.

Recess into Closed Meeting to discuss personnel matters.

- 11. **End Closed Meeting and Reconvene Regular Meeting** *Chairman Boggess*

- 12. **Adoption of Certification Resolution of Closed Meeting, p. 13** *Chairman Boggess*

- 13. **Action(s) by the Authority as a Result of the Closed Meeting** *Chairman Boggess*

- 14. **Other Business** *Chairman Boggess*
 - Next Scheduled Meeting Date – Friday, August 19, 2016 at 8:30 a.m.

- 15. **Adjournment**



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MINUTES

The June meeting of the Roanoke Valley Broadband Authority was held on Friday, June 10, 2016* at 8:30 a.m. at the Roanoke Valley-Alleghany Regional Commission office, 313 Luck Avenue, SW, Roanoke, VA.

1. CALL TO ORDER, WELCOME AND ROLL CALL

Chairman Boggess called the meeting to order at 8:30 a.m. and welcomed those in attendance. *NOTE: At the May meeting, the regularly-scheduled June 17, 2016 meeting date was changed to Friday, June 10, 2016 in order to accommodate a resolution required for the VRA bond application due later in June.

Matt Miller, Assistant Secretary to the Broadband Authority, called the roll and reported that a quorum was present.

Roanoke Valley Broadband Authority Board Members: *Present:* Kevin Boggess, City of Salem; Gary Larrowe, Botetourt County; Mike McEvoy, Citizen and Chris Morrill, City of Roanoke.

OTHERS IN ATTENDANCE

Broadband Authority Staff: Frank Smith, President & CEO.

Regional Commission Staff: Olivia Dooley, Treasurer; Matt Miller, Assistant Secretary; and Jackie Pace.

Guests: Sam Darby, Glenn Feldmann Darby & Goodlatte; Jennifer Eddy, Eddy Communications; Sam English, Roanoke Blacksburg Technology Council and Broadband Advisory Committee member; Carmen Forman, The Roanoke Times; Rob Ledger, City of Roanoke; Eric Price, Thompson & Litton; Beth Sherman, Cox Business; and Margaret-Hunter Wade, Cox Communications.

2. APPROVAL OF THE MAY 20, 2016 MINUTES

The Minutes of the May 20, 2016 meeting of the Roanoke Valley Broadband Authority were distributed earlier.

ROANOKE VALLEY BROADBAND AUTHORITY ACTION:

Upon motion by Mr. Morrill, seconded by Mr. Larowe and carried, the Minutes of the May 20, 2016 meeting of the Roanoke Valley Broadband Authority were approved, as distributed.

3. TREASURER'S REPORT

The Financial Report, ending May 31, 2016, was provided earlier in the agenda mailing. Frank Smith noted that at the May meeting, the Operating Budget showed a negative -\$4,244.93 under Miscellaneous for a damage claim by the contractor during construction. Mr. Smith reported that the Broadband Authority was reimbursed by the contractor for this amount on June 3, 2016.

Chairman Boggess stated that the Financial Report, ending May 31, 2016, would be filed, as presented.

4. ADDITION TO THE AGENDA

Chairman Boggess asked that the following item be added to the agenda for action: **"Clarification and Official Action on the Change of Title for Frank Smith"**. Chairman Boggess noted for clarification purposes, the Board needs to do a voice vote recognizing the previously implemented change in title for Frank Smith from Executive Director to President and CEO of the Roanoke Valley Broadband Authority. Chairman Boggess asked for a motion by the Board to officially approve the new title change for Mr. Smith.

ROANOKE VALLEY BROADBAND AUTHORITY ACTION:

Upon motion by Mr. Morrill, seconded by Mr. Larowe and carried, the Board of Directors officially approved the new title change for Frank Smith from Executive Director to President and CEO of the Roanoke Valley Broadband Authority.

5. PROJECT UPDATES

- Currently working with approximately 11 customers in various stages (i.e., either in the design phase or the quotation phase).
- Eddy Communications continues its work with the Broadband Authority on marketing and/or sales development planning as far as more common messaging.
- Something the Authority needs to consider as it moves forward, especially with the addition of other parts being added to the network, is to make sure the Authority is able to establish design standards for the new additions.
- Frank Smith attended a recent meeting at the State Corporation Commission of the Utility Damage Prevention Committee. Mr. Smith stated that he learned valuable information at the meeting in regards to how the Authority should vet contractors concerning best practices for utility damage prevention. He also reported that he was asked to consider serving on the advisory committee in the future.

Site restoration, including installation standards review of the 2x4 hand-hold facilities in the ground, is nearing completion. In addition, reviewing cement and restoration to

ensure that replacement standards are met and are consistent with the City of Roanoke's standards.

- Examining trace wires (wires energized in the conduit to ensure that the RVBA facilities can be properly located in accordance with VA 811 standards and requirements).
- The goal is for the contractor, USC, to have everything completed, including restoration, by June 30, 2016.
- Reviewing co-location services with other carriers who are interested in participating in the network. Working in partnership with the Blue Ridge Public Broadcasting Station.

6. REQUEST FOR CLOSED MEETING PURSUANT TO VIRGINIA CODE §2.2-3711

Motion was made by Mr. Morrill and seconded by Mr. Larrowe to convene a closed meeting [on the subject of consideration of modifying certain existing contracts as they apply to the extension] to discuss the award of a public contract, involving the expenditure of public funds, including interview bidders or offerors, and a discussion of the terms and scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Authority pursuant to Section 2.2-3711 A.29. of the Code of Virginia, 1950, As Amended. The motion was adopted and carried by a vote of 4 to 0. The Roanoke Valley Broadband Authority went into a closed meeting at 8:45 a.m.

7. END CLOSED MEETING AND RECONVENE REGULAR MEETING

Motion was made by Mr. Morrill and seconded by Vice Chairman McEvoy that the Broadband Authority end the closed meeting and return to its regular meeting. The motion was adopted and carried by a vote of 4 to 0. The Roanoke Valley Broadband Authority ended the closed meeting and returned to its regular meeting at 9:07 a.m.

8. RESOLUTION OF CERTIFICATION OF CLOSED MEETING

Motion was made by Mr. Morrill, seconded by Vice Chairman McEvoy and carried, to adopt the following certification resolution:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Roanoke Valley Broadband Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Roanoke Valley Broadband Authority that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Roanoke Valley Broadband Authority hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and (2) only such public business matters as were identified

in the motion convening the closed meeting were heard, discussed or considered by the Roanoke Valley Broadband Authority.

The motion was adopted by a Roll Call vote of 4 to 0 as follows:

Member & Vote

Mr. Boggess – Yes
Mr. Gates – Absent
Mr. Larrowe – Yes
Mr. McEvoy – Yes
Mr. Morrill – Yes

9. CONSIDERATION OF A RESOLUTION APPROVING MODIFICATION OF OR CHANGE ORDERS TO CONTRACTS FOR ENGINEERING, CONTRACT MAINTENANCE, MARKETING, COMMUNICATION AND BRANDING SERVICES AND NETWORK ELECTRONICS, SOFTWARE AND PROFESSIONAL SERVICES

During the previous closed session, on the subject to consider modifying certain existing contracts, a resolution was presented for consideration to approve modification of or change orders to contracts for engineering, contract maintenance, marketing, communication and branding services and network electronics, software and professional services.

Frank Smith, President & CEO of the Authority, recommended to the Board that in light of the positive experiences the Authority has had with: (1) Thompson & Litton for the design of the original project and for contract management of the construction of the network, (2) Eddy Communications for marketing, communication and branding services, and (3) Walker & Associates for the network electronics, software, and professional services, that they consider a modification of or a change order to the contracts during performance to provide for the design, contract management, marketing, communication and branding services and, network electronics, software, and professional services for the Roanoke County Extension.

Chairman Boggess noted that in the original resolution it was stated that Mr. Smith could approve the modifications or change orders. Members asked that the last paragraph of the resolution be amended to read that Mr. Smith could negotiate the modifications or changes orders but that he would present them to the Board for approval. New wording follows:

AND BE IT FURTHER RESOLVED, that the President and CEO is hereby authorized and directed to negotiate modifications of or change orders to any or all of the existing contracts and present them to the Board for approval in such form as he may recommend, such modifications or change orders to be approved by formal action of the Board before they are executed and delivered by the President and CEO; and to take all such further action as may be necessary or desirable in connection with and that are in conformity with the purposes and intent of this resolution.

ROANOKE VALLEY BROADBAND AUTHORITY ACTION:

Upon motion by Vice Chairman McEvoy, seconded by Mr. Larrowe and carried, the Resolution approving the modification of or change orders to contracts for engineering, contract

maintenance, marketing, communication and branding services and network electronics, software and professional services was adopted, as amended.

10. CONSIDERATION OF A BOND RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND AWARD OF A TAXABLE BROADBAND INFRASTRUCTURE REVENUE BOND, SERIES 2016, OF THE ROANOKE VALLEY BROADBAND AUTHORITY, IN THE PRINCIPAL AMOUNT OF UP TO \$3,640,000 AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF

Chairman Boggess reported that the agenda was incorrect noting that the Bond Resolution was to have been discussed as part of the Closed Meeting that convened at 8:45 a.m. The resolution to approve modification of or change orders to contracts for engineering, contract maintenance, marketing, communication and branding services and network electronics, software and professional services was the only item discussed during that Closed Meeting.

A Bond Resolution Providing for the Issuance, Sale and Award of a Taxable Broadband Infrastructure Revenue Bond, Series 2016, of the Roanoke Valley Broadband Authority, in the Principal Amount of Up to \$3,640,000 and Providing for the Form, Details and Payment Thereof, was presented for consideration. This amount will finance the design, engineering and construction of an approximately 25-mile extension (situated mostly in Roanoke County) to the Authority's newly completed 47-mile metropolitan, suburban and rural fiber optic telecommunications network with single ring architecture in the Roanoke Valley area, including related landscaping, infrastructure and issuance costs. NOTE: A copy of the Local Bond Sale & Financial Agreement was submitted at the meeting.

ROANOKE VALLEY BROADBAND AUTHORITY ACTION:

Upon motion by Vice Chairman McEvoy, seconded by Mr. Larowe and carried, the Bond Resolution Providing for the Issuance, Sale and Award of a Taxable Broadband Infrastructure Revenue Bond, Series 2016, of the Roanoke Valley Broadband Authority, in the Principal Amount of Up to \$3,640,000 and Providing for the Form, Details and Payment Thereof, was adopted, as presented.

11. ADDITION TO THE AGENDA

Chairman Boggess reported that the Board would need to go into another Closed Meeting on the subject of competitive business development.

12. REQUEST FOR CLOSED MEETING PURSUANT TO VIRGINIA CODE §2.2-3711

Motion was made by Mr. Morrill and seconded by Vice Chairman McEvoy to convene a closed meeting [on the subject of competitive business development], to discuss the award of a public contract, involving the expenditure of public funds, including interview bidders or offerors, and a discussion of the terms and scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Authority pursuant to Section 2.2-3711 A.29. of the Code of Virginia, 1950, As Amended. The motion was adopted and carried by a vote of 4 to 0. The Roanoke Valley Broadband Authority went into a closed meeting at 9:15 a.m.

13. END CLOSED MEETING AND RECONVENE REGULAR MEETING

Motion was made by Vice Chairman McEvoy and seconded by Mr. Larrowe that the Broadband Authority end the closed meeting and return to its regular meeting. The motion was adopted and carried by a vote of 4 to 0. The Roanoke Valley Broadband Authority ended the closed meeting and returned to its regular meeting at 9:30 a.m.

14. RESOLUTION OF CERTIFICATION OF CLOSED MEETING

Motion was made by Mr. Morrill, seconded by Vice Chairman McEvoy and carried, to adopt the following certification resolution:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Roanoke Valley Broadband Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Roanoke Valley Broadband Authority that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Roanoke Valley Broadband Authority hereby certifies that, to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Roanoke Valley Broadband Authority.

The motion was adopted by a Roll Call vote of 4 to 0 as follows:

Member & Vote

Mr. Boggess – Yes
Mr. Gates – Absent
Mr. Larrowe – Yes
Mr. McEvoy – Yes
Mr. Morrill – Yes

15. OTHER BUSINESS

- **July Meeting Date** – Chairman Boggess stated that the next regularly-scheduled meeting date of the Broadband Authority is Friday, July 15, 2016 at 8:30 a.m. at the Regional Commission office.

The meeting was adjourned at 9:35 a.m.

Submitted by:

Matt Miller, Assistant Secretary
Roanoke Valley Broadband Authority

ROANOKE VALLEY BROADBAND AUTHORITY
Financial Report
July 1 - June 30, 2016

DATE		FOR	BALANCE
05/01/2016	Beginning Balance		67,460.93
05/02/2016	City of Roanoke	36,624.90	104,085.83
05/05/2016	Check 261 Appalachian Power	208.64	103,877.19
05/05/2016	Check 262 Marine Resources	685.00	103,192.19
05/05/2016	Check 263 Hurricane Electric	62.00	103,130.19
05/05/2016	Check 264 LIT Networks	811.67	102,318.52
05/05/2016	Check 265 MBC	500.00	101,818.52
05/05/2016	Check 266 RHEC	500.00	101,318.52
05/05/2016	Check 267 Pixel Data Factory	245.00	101,073.52
05/05/2016	Check 269 Applied Fiber Optics	5,500.00	95,573.52
05/05/2016	Check 270 Blue Ridge PBS	450.00	95,123.52
05/05/2016	Check 271 Frank M Smith	413.29	94,710.23
05/05/2016	Check 272 Glenn Feldman Darby & Goodlatte	2,508.00	92,202.23
05/05/2016	Check 273 Walker & Associates	132.60	92,069.63
05/05/2016	Check 274 WVWA	19,238.44	72,831.19
05/10/2016	Check 275 Walker & Associates	13,801.22	59,029.97
05/12/2016	Check 276 Roanoke Times	179.44	58,850.53
05/12/2016	Check 277 Walker & Associates	788.60	58,061.93
05/17/2016	Check 278 Walker & Associates	15,872.70	42,189.23
05/17/2016	Check 279 BB&T	1,258.51	40,930.72
05/23/2016	Check 280 Appalachian Power	91.65	40,839.07
05/26/2016	Check 281 Walker & Associates	3,621.00	37,218.07
05/26/2016	Check 282 LIT Networks	3,548.38	33,669.69
05/26/2016	Check 283 Blue Ridge Stamp & Seal	45.00	33,624.69
05/26/2016	Check 284 Hurricane Electric	1,012.00	32,612.69
06/01/2016	Beginning Balance		32,612.69
06/01/2016	Bank Fee	22.00	32,590.69
06/01/2016	Check 285 Walker & Associates	34,863.90	-2,273.21
06/01/2016	Check 286 Verizon	84.43	-2,357.64
06/01/2016	Check 287 RHEC	500.00	-2,857.64
06/01/2016	Check 288 LIT Networks	5,275.00	-8,132.64
06/02/2016	Check 289 Hurricane Electric	1,012.00	-9,144.64
06/02/2016	Check 290 Pixel Data Factory	245.00	-9,389.64
06/06/2016	Check 291 Utility Service Contractors	129,595.96	-138,985.60
06/10/2016	Deposit Utility Service Contractors	4,244.93	-134,740.67
06/10/2016	Check 292 Roanoke Gas	72.86	-134,813.53
06/06/2016	Check 293 MBC	500.00	-135,313.53
06/09/2016	Check 294 Hilco Streambank	20,480.00	-155,793.53
06/06/2016	Check 295 BB&T	2,245.55	-158,039.08
06/09/2016	Check 296 Glenn Feldman Darby & Goodlatte	4,506.57	-162,545.65
06/09/2016	Check 297 Thompson Litton	35,320.61	-197,866.26
06/09/2016	Check 298 Blue Ridge PBS	450.00	-198,316.26
06/13/2016	Transfer Va Resources Authority	270,648.83	72,332.57
06/14/2016	Deposit Western Va Water Authority	126,361.36	198,693.93
06/20/2016	Check 299 Western Va Water Authority	16,602.04	182,091.89
06/23/2016	Check 300 Norfolk Southern Railway	1,000.00	181,091.89
06/23/2016	Check 301 Appalachian Power	129.24	180,962.65
06/23/2016	Check 302 Blue Ridge PBS	4,983.12	175,979.53
06/23/2016	Check 303 Walker & Associates	29,746.11	146,233.42
06/29/2016	Check 304 Verizon	84.42	146,149.00

Roanoke Valley Broadband Authority
Period 06/01/16 to 06/30/16

OPERATING BUDGET

Revenues	Budget	Prior Years	Current Month	YTD	Project to Date	YTD Under/Over
Cities of Roanoke/Salem	135,512.14	340,837.00	0.00	135,512.14	476,349.14	0.00
Counties of Bot/Roanoke	0.00	0.00	0.00	0.00	0.00	0.00
Lateral Drops	0.00	0.00	126,361.36	126,361.36	0.00	-126,361.36
P/Y Carryover	307,717.00	18,280.04	0.00	0.00	18,280.04	307,717.00
Total Revenue	443,229.14	359,117.04	126,361.36	261,873.50	494,629.18	181,355.64
Expenses						
Accounting Package	400.00	224.95	0.00	299.95	524.90	100.05
Advertising	3,500.00	399.24	0.00	2,993.96	3,393.20	506.04
Audit	5,000.00	0.00	0.00	5,000.00	5,000.00	0.00
Bank Fees	200.00	0.00	22.00	172.00	172.00	28.00
Carrier Services	12,000.00	0.00	6,532.00	12,711.05	12,711.05	-711.05
Computer Fees	300.00	83.88	67.67	449.47	533.35	-149.47
Contract (BRASG)	10,200.00	37,502.42	0.00	10,121.51	47,623.93	78.49
Contract (RVARC)	30,000.00	0.00	0.00	19,700.00	19,700.00	10,300.00
Contract (WVWA)	152,000.00	0.00	12,295.64	120,995.81	120,995.81	31,004.19
Debt Service Payments	135,512.14	0.00	0.00	135,512.14	135,512.14	0.00
Dues	0.00	0.00	35.00	35.00	35.00	-35.00
Insurance	7,933.00	1,052.00	0.00	1,626.00	2,678.00	6,307.00
Legal Fees	20,000.00	11,532.39	2,134.57	17,878.02	29,410.41	2,121.98
Maintenance	6,000.00	0.00	0.00	0.00	0.00	6,000.00
Marketing	25,000.00	0.00	0.00	25,000.00	25,000.00	0.00
Miscellaneous	0.00	0.00	-4,244.93	0.00	0.00	0.00
NOC Services	0.00	0.00	0.00	0.00	0.00	0.00
Postage	500.00	0.00	0.00	247.65	247.65	252.35
Publications	0.00	0.00	79.95	79.95	79.95	-79.95
Rents	8,700.00	0.00	1,450.00	9,204.53	9,204.53	-504.53
Supplies	3,500.00	373.77	0.00	3,826.39	4,200.16	-326.39
Telephone	2,000.00	0.00	231.78	1,813.15	1,813.15	186.85
Travel	3,000.00	0.00	0.00	1,527.86	1,527.86	1,472.14
Training	500.00	400.00	0.00	299.00	699.00	201.00
Utilities	0.00	0.00	202.10	339.88	339.88	-339.88
Va 811 Locates	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Operating Expenses for Future	6,984.00	0.00	0.00	0.00	0.00	6,984.00
Total Expenses	443,229.14	51,568.65	18,805.78	369,833.32	421,401.97	73,395.82
Total	0.00	307,548.39	107,555.58	-107,959.82	73,227.21	107,959.82

CONSTRUCTION BUDGET

Revenues	Budget	Prior Years	Current Month	YTD	Project to Date	Project to Date Under/Over
Va Resource Authority	5,689,961.35	233,047.27	270,648.83	4,788,721.10	5,021,768.37	668,192.98
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00
Estimated Earnings	3,726.41	0.00	0.00	0.00	0.00	3,726.41
Total Revenue	5,693,687.76	233,047.27	270,648.83	4,788,721.10	5,021,768.37	671,919.39
Expenses						
Construction	3,811,414.09	666.07	196,686.09	4,108,720.45	4,109,386.52	-297,972.43
Engineering/Const Admin	264,451.08	238,232.23	0.00	8,680.07	246,912.30	17,538.78
Permitting/Easement Acquisitio	151,216.30	37,449.94	1,000.00	57,193.52	94,643.46	56,572.84
Electronics (System Lighting & Data Stor	715,534.56	0.00	64,610.01	542,966.43	542,966.43	172,568.13
Local Debt Service Res Fund	670,039.01	670,039.01	0.00	0.00	670,039.01	0.00
Local Cost of Issuance	20,000.00	19,603.86	0.00	8,255.80	27,859.66	-7,859.66
Additional Proceeds/Contingen	61,032.72	0.00	0.00	0.00	0.00	61,032.72
Total Expenses	5,693,687.76	965,991.11	262,296.10	4,725,816.27	5,691,807.38	1,880.38
Total	0.00	-732,943.84	8,352.73	62,904.83	-670,039.01	670,039.01



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CERTIFICATION RESOLUTION

RESOLUTION CERTIFYING CLOSED MEETING WAS HELD IN CONFORMITY WITH THE CODE OF VIRGINIA

WHEREAS, the Roanoke Valley Broadband Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Roanoke Valley Broadband Authority that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Roanoke Valley Broadband Authority hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Roanoke Valley Broadband Authority.

The 15th day of July, 2016



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WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Roanoke Valley Broadband Authority that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Roanoke Valley Broadband Authority hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification resolution applies; and
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Roanoke Valley Broadband Authority.

The 15th day of July, 2016