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BOARD MEMBERS:

Bob Cowell, City of Roanoke
Gary Larrowe, Botetourt County
Mike McEvoy, Citizen
Daniel R. O'Donnell, Roanoke County
James Taliaferro, II, City of Salem
Dr. Scott Midkiff, Virginia Tech
Keith Perry, Carilion

DRAFT MINUTES

The September Board Meeting of the Roanoke Valley Broadband Authority was held virtually on January 15, 2021 at 8:30 a.m. A video recording of the meeting is available.

1. CALL TO ORDER, WELCOME AND ROLL CALL

Chairman McEvoy called the meeting to order at 8:31 a.m. and welcomed those in attendance. Wayne Strickland, Secretary to the Broadband Authority, called the roll and reported that a quorum was present.

Roanoke Valley Broadband Authority Board Members: *Present:* Gary Larrowe, Botetourt County; Mike McEvoy, Citizen; Dan O'Donnell, Roanoke County, Jay Taliaferro, City of Salem; Dr. Scott Midkiff, Virginia Tech; and Keith Perry, Carilion.

OTHERS IN ATTENDANCE

Broadband Authority Staff: Olivia Dooley, Frank Smith, Barry Stacy

Roanoke Valley-Alleghany Regional Commission Staff: Matt Miller and Wayne Strickland.

Others: Watts Burks, Glenn Feldmann Darby & Goodlatte; Jill Loope, Roanoke County Economic Development; Corbin Stone, Robinson, Farmer, Cox Associates; and Jennifer Eddy, EddyAlexander

2. Approval of Minutes

The November 20, 2020 and December 14, 2020 minutes were presented. Dan O'Donnell moved that the minutes be approved. The motion was seconded by Gary Larrowe. The motion was adopted by a unanimous voice vote of 5-0.

3. Treasurer's Report

Frank Smith gave an overview of the financial statements for November and December. Mr Smith indicated that services revenue was up at already at 94% of the budget for the fiscal year. He also mentioned that legal fees were higher than expected, but in line with what work was being required. Dan O'Donnell reminded everyone that localities are currently developing budgets and inquired about operating expenses for next fiscal year. Mr. Smith

