



Board of Directors

MINUTES

The November 18, 2022 Virtual Board Meeting of the Roanoke Valley Broadband Authority was held at 8:30 a.m. via ZOOM.

1. CALL TO ORDER, WELCOME AND ROLL CALL

Chairman Taliaferro called the meeting to order at 8:30 a.m. and welcomed those in attendance.

Roll was called by Secretary Ms. Tywanii Ross. All Board members are required to state their location during our virtual meetings. All Board members were present at the time of roll call with the exception Mr. Bob Cowell, City of Roanoke; and Mr. Gary Larrowe, Botetourt County.

Roanoke Valley Broadband Authority Board Members: Present: Mr. Jay Taliaferro, Chairman, City of Salem; Mr. Richard Caywood, Vice Chair, County of Roanoke; Mr. Mike McEvoy, Citizen and Treasurer; Dr. Scott Midkiff, Virginia Tech; Mr. Keith Perry, Carilion. Mr. Bob Cowell, City of Roanoke, and Mr. Gary Larrowe, Botetourt County were absent. We have a quorum.

OTHERS IN ATTENDANCE

Broadband Authority Staff: Mr. Frank Smith II, President & CEO; Mr. James Bandy, Vice President of Network Operations; Ms. Tywanii Ross, Business Operation Administrator & Secretary to the Board.

Others: Mr. Matthew Shaughnessy, Wallace 360. Mr. Jeremy Carroll, Guynn, Waddell, Carroll & Lockaby, RVBA appointed Counsel. Ashley Dugan, Cox Communications, Mr. Tim Spencer, Attorney for the City of Roanoke.



2. Approval of Minutes

The September 16, 2022, minutes were presented. No additions or corrections were needed. Chairman Taliaferro requested a motion to approve. Motion was made by Mr. Michael McEvoy, Citizen and Treasurer, and seconded by Mr. Richard Caywood, County of Roanoke. All present agreed with a voice vote.

3. Treasurer's Report

Mr. Frank Smith welcomed all present to the RVBA Zoom Board meeting ; Ashely Dugan, Cox Communications and Mr. Jeremy Carroll, RVBA appointed Legal Counsel. Mr. Tim Spencer , Attorney for the City of Roanoke. Mr. Frank Smith presented the Operating Statements for September & October 2022. We have projects in the beginning stages, and we have projects that we are closing out.

We are meeting and exceeding the plan for the FY. A series of consulting work has been done in order to plan for the Strategic Plan meeting. No questions from the Board on the Treasurer's Report for September and October 2022. Chairman Taliaferro requested a motion to approve the September and October 2022 financials. Motion made by Mr. Keith Perry, Carilion, and seconded by Mr. Richard Caywood, County of Roanoke. All present agreed with a voice vote.

4. Project Updates

Mr. Frank Smith shared that our Strategic Planning Meeting that was schedule for October 25, 2022 had to be rescheduled and will now be on January 18, 2023, to be held at the Cabin @ Carvins Cove . He thanked Mr. Michael McEvoy, Citizen and Treasurer and the WVVA for letting us hold the meeting at that location. There will not a Board Meeting on January 20, 2023. The topic of this meeting will be , "Looking at the future of the Roanoke Valley Broadband Authority". Our team has put together a lot of work to be provided at the Strategic Planning meeting on January 18, 2023. It's an exciting time for the



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Jay Taliaferro, City of Salem
Richard Caywood, Roanoke County
Michael McEvoy, Citizen
Robert Cowell, City of Roanoke
Gary Larrowe, Botetourt County
Keith Perry, Carilion Clinic
Dr. Scott Midkiff, Virginia Tech

RVBA moving forward. The Staff at the RVBA appreciate the support that we have been provided. Mr. Gary Larrowe , County of Botetourt joined the meeting @ 8:52 a.m.

5. Other Business

Next meeting will be held on January 20, 2023 , which will be cancelled due to the January 18, 2023 Strategic Planning meeting @ Carvins Cove Cabin.

Meeting Adjourned @ 8:54 a.m.

Minutes Submitted by Tywanii Ross
Secretary to the Roanoke Valley Broadband Authority