**March 17, 2023 RVBA Board Minutes**

The March 17, 2023 Virtual Board Meeting of the Roanoke Valley Broadband Authority was held at 8:30 a.m. via ZOOM.

1. **CALL TO ORDER, WELCOME AND ROLL CALL**

Chairman Taliaferro called the meeting to order at 8:33 a.m. and welcomed those in attendance.

Roll was called by Secretary Ms. Tywanii Ross. All Board members are required to state their location during our virtual meetings. All Board members were present at the time of roll call.

Roanoke Valley Broadband Authority Board Members: Present: Mr. Jay Taliaferro, Chairman, City of Salem; Mr. Richard Caywood , Vice Chair, County of Roanoke; Mr. Mike McEvoy, Citizen and Treasurer; Dr. Scott Midkiff, Virginia Tech; Mr. Keith Perry, Carilion . We have a quorum.

**OTHERS IN ATTENDANCE**

Broadband Authority Staff: Mr. Frank Smith II, President & CEO; Mr. James Bandy, Vice President of Network Operations; Ms. Tywanii Ross, Business Operation Administrator & Secretary to the Board. Mr. Barry Stacy, RVBA Operations Project Manager

Others: Mr. Matthew Shaughnessy, Wallace 360. Mr. Jeremy Carroll, Guynn, Waddell, Carroll & Lockaby, RVBA appointed Counsel, Corbin Stone, RFC Associates

1. Approval of Minutes

The November 2022 and the January 2023 minutes were presented. No additions or corrections were needed. Chairman Taliaferro requested a motion to approve. Motion was made by Mr. Michael McEvoy, Citizen and Treasurer, and seconded by Dr. Scott Midkiff, VT. All present agreed with a voice vote.

1. Audit Review

Mr. Frank Smith presented the Operating Statements for November & December 2022. We have projects in the beginning stages, and we have projects that we are closing out.

We are meeting and exceeding the plan for the FY. A series of consulting work has been done in order to plan for the Strategic Plan meeting. No questions from the Board on the Treasurer’s Report for September and October 2022. Chairman Taliaferro requested a motion to approve the September and October 2022 financials. Motion made by Mr. Keith Perry, Carilion, and seconded by Mr. Richard Caywood, County of Roanoke. All present agreed with a voice vote.

1. Project Updates

Mr. Frank Smith shared that our Strategic Planning Meeting that was schedule for October 25, 2022 had to be rescheduled and will now be on January 18, 2023, to be held at the Cabin @ Carvins Cove . He thanked Mr. Michael McEvoy, Citizen and Treasurer and the WVWA for letting us hold the meeting at that location. There will not a Board Meeting on January 20, 2023. The topic of this meeting will be , “Looking at the future of the Roanoke Valley Broadband Authority”. Our team has put together a lot of work to be provided at the Strategic Planning meeting on January 18, 2023. It’s an exciting time for the RVBA moving forward. The Staff at the RVBA appreciate the support that we have been provided. Mr. Gary Larrowe , County of Botetourt joined the meeting @ 8:52 a.m.

1. Other Business

Next meeting will be held on January 20, 2023 , which will be cancelled due to the

January 18, 2023 Strategic Planning meeting @ Carvins Cove Cabin.

Meeting Adjourned @ 8:54 a.m.

Minutes Submitted by Tywanii Ross

Secretary to the Roanoke Valley Broadband Authority